



RETROFIT LIGHTING INCENTIVES FOR BUSINESS CUSTOMERS

The following information is provided as part of the PowerSavers conservation program to encourage non-residential customers to select and install energy efficient equipment for their facilities. This program is a joint offering from participating utilities of the Minnkota Power Cooperative (MPC) and the Northern Municipal Power Agency (NMPA).

Instructions for Use:

For complete instructions, please refer to the Terms and Conditions on page 6.

- Step 1: Determine Eligibility.** Equipment must be new and installed in a facility served by one of the participating municipal or cooperative utilities listed on page 2.
- Step 2: Install Equipment.** New equipment must be installed and old equipment removed. Only new products, which are exact product types listed in this form are eligible for prescriptive incentives. If the potential incentive is greater than \$15,000, contact the utility to get pre-approval.
- Step 3: Complete and sign the application.** Forms must be received within 60 days of installation. Incomplete applications will cause delays in payment.
- Step 4: Attach the following documentation:**
- Itemized invoices including costs for equipment installed and installation labor.
 - Specification sheets for lamps, ballasts and fixtures installed.
- Step 5: Mail completed paperwork to your utility, listed on page 2 of this form.**

PARTICIPATING COOPERATIVES AND MUNICIPALS

- **City of Alvarado**
155 Marshall Street
P.O. Box 935
Alvarado, MN 56710
(218) 965-4911
- **Baudette Municipal Utilities**
P.O. Box 548
Baudette, MN 56623
(218) 634-1850, (218) 634-9777 (fax)
- **Fosston Municipal Utilities**
220 East 1st Street
Fosston, MN 56542
(218) 435-1737, (218) 435-1961 (fax)
- **North Star Electric Cooperative**
441 State Hwy.172 N.W.
P.O. Box 719
Baudette, MN 56623-0719
(218) 634-2202 or 1-888-634-2202
(218) 634-2203 (fax)
- **Roseau Electric Cooperative**
1107 Third Street N.E.
Roseau, MN 56751
(218) 463-1543 or 1-888-847-8840
(218) 463-3713 (fax)
- **Stephen Municipal Utilities**
P.O. Box 630
Stephen, MN 56757
(218) 478-3614, (218) 478-3806 (fax)
- **Warren Municipal Utilities**
120 East Bridge Ave.
Warren, MN 56762
218-745-5343, 218-745-5344 (fax)
- **Bagley Public Utilities**
P.O. Box M
Bagley, MN 56621
(218) 694-2300, (218) 694-6623 (fax)
- **Beltrami Electric Cooperative**
4111 Technology Drive, P.O. Box 488
Bemidji, MN 56619-0488
(218) 444-2540 or 1-800-955-6083
(218) 444-3676 (fax)
- **Hawley Public Utilities**
P.O. Box 69
Hawley, MN 56549
(218) 483-3331, (218) 483-3332 (fax)
- **Red River Valley Cooperative Power Assoc.**
P.O. Box 358
Halstad, MN 56548-0358
(218) 456-2139 or 1-800-788-7784
(218) 456-2102 (fax)
- **Roseau Municipal Utilities**
1198 Center Street West
Roseau, MN 56751
(218) 463-2351, (218) 463-1231 (fax)
- **Thief River Falls Municipal Utilities**
P.O. Box 528
Thief River Falls, MN 56701
(218) 681-5816, (218) 681-8225 (fax)
utilities@citytrf.net
- **Wild Rice Electric Cooperative**
P.O. Box 438
Mahnomon, MN 56557-0438
(218) 935-2517 or 1-800-244-5709
(218) 935-2519 (fax)

LED Technologies				
LED Screw-In Bulb	40-60W equivalent incandescent. ENERGY STAR recommended.		50% of the purchase price up to \$4/bulb	
LED Screw-In Bulb	65W or greater equivalent incandescent. ENERGY STAR recommended.		50% of the purchase price up to \$8/bulb	
LED Lamp – 2 pin or 4 pin base	2 or 4 pin base LED lamp replacing compact fluorescent lamp. Highly recommend LED lamp to be listed on Lighting Design Lab Qualified Products List at www.lightingdesignlab.com or DesignLights Consortium™ at www.designlights.org		50% of the purchase price up to \$4/bulb	
LED Recessed Downlight	Complete fixture or replacement kit. ENERGY STAR recommended.		50% of the purchase price up to \$8/fixture	
LED Fixture - High-Intensity Discharge (HID) Equivalent, i.e., Mercury Vapor, High Pressure Sodium and Metal Halide	LED Fixture Wattage of < 40 Watts. Must be DesignLights Consortium approved. If used as an outside fixture it must have a photocell.		50% of the purchase price up to \$40/fixture	
	LED Fixture Wattage of > 40 Watts. Must be DesignLights Consortium approved. If used as an outside fixture it must have a photocell		50% of the purchase price up to \$80/fixture	
LED Linear Lamp – 4ft.	Must be DesignLights Consortium approved.		\$5.00/lamp	
LED Linear Lamp – 8ft.			\$10.00/lamp	
LED Linear Fluorescent Replacement or New Fixture	1-lamp equivalent	<i>Must be DesignLights Consortium approved</i>	\$5.00/fixture	
	2-lamp equivalent		\$10.00/fixture	
	3-lamp equivalent		\$15.00/fixture	
	4-lamp equivalent		\$20.00/fixture	
LED Exit Sign New Fixture ≤ 8W	Replace or retrofit existing sign.		\$12.00	
LED Automobile Traffic Signal	Incentive per lamp replaced.		\$25.00	
LED Pedestrian Signal	Incentive per sign.		\$22.00	
Horizontal LED Case Lighting	Retrofit or new installations		\$5/linear foot of lamp	
LED Case Lighting	Replacing fluorescent.		\$25.00/door	
LED Case Lighting- Occupancy Sensor	Retrofit or new installations (<i>Must be DesignLights Consortium™ approved</i>)		\$10/door	
LED Exit Signs shall use 8W or less, including the battery charger when active. Must meet State Fire Marshal codes and be UL-rated. Traffic Signals and Pedestrian Signals: Traffic signals and pedestrian signals using LED lights must replace conventional signals.				
Other Efficient Lighting Control Technologies				
Occupancy Sensors Under 500W	Occupancy sensor incentives limited to \$2,000. Additional incentive may be available through Custom Incentive Program. Incentive is per sensor. May be wall or ceiling mounted. Programmed start ballasts recommended for fluorescent fixtures.		\$20	
Occupancy Sensors Over 500W			\$40	
Page 4 Subtotal				

High Bay Occupancy Sensor Controls	<ul style="list-style-type: none"> This is an additional incentive to add occupancy sensors to control high-bay fluorescent and LED fixtures. Programmed start ballasts are highly recommended for fluorescent fixtures. High-bay occupancy sensor incentives may not be combined with any other sensor incentive. 	\$10/controlled fixture		
Plug Load Occupancy Sensor Document Stations	Must control at least three copiers, printers or faxes in any combination. Incentive is per sensor, controlling at least three devices	\$25		
Snack Misers		\$25		
Vending/Cooling Misers		\$50		
Occupancy Sensors: Specify Connected Wattage _____				
Plug Load Occupancy Sensor Document Stations: Specify Number of Units Controlled: ___ Copiers ___ Printers ___ Faxes				

Page 3 Subtotal	Page 4 Subtotal	Page 5 Subtotal	Total Incentive
\$	\$	\$	\$

Certifications and Signature

I hereby certify that: 1. The information contained in this application is accurate and complete; 2. All installation is complete and the unit(s) is operational prior to submitting application; 3. All rules of this incentive program have been followed; 4. I have read and understand the terms and conditions included with this document.

I agree to verification of equipment installation, which may include a site inspection by a program or utility representative. I understand that I am not allowed to receive more than one incentive from this program on any piece of equipment. I hereby agree to indemnify, hold harmless and release the utility from any actions or claims in regard to the installation, operation and disposal of equipment (and related materials) covered herein, including liability from any incidental or consequential damages.

Customer Signature	Print Name	Date Equipment Installed
		Date Submitted

Program Use Only

Date Received:	Post Inspected? <input type="checkbox"/> Yes <input type="checkbox"/> No	Incentive Approved <input type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$	Date Approved:
Utility or Program Representative:			
Joint Program Tracking #			

Terms and Conditions

1. **Incentive Offer:** Projects must be implemented (completed) by **December 31, 2018**. An original signed application and invoices for materials and labor must be delivered to the participating utility at the address located on page 2 of this application **within 60 calendar days of installation (completion)**. Please keep a copy for your records.
2. **Proof of Purchase:** This application must have complete information and be submitted with an invoice itemizing the **new equipment purchased and the manufacturer (OEM) specification sheets**. The invoice must indicate date of purchase, size, type, make, model and total project cost.
3. **Compliance:**
 - a. All projects are expected to comply with federal, state and local codes.
 - b. All equipment must be new or retrofitted with new components per the program specifications. Used or rebuilt equipment is not eligible for incentives. Existing equipment must be removed or permanently disconnected.
 - c. Equipment must meet specification requirements and be purchased and operating prior to submitting an incentive application.
 - d. Customers may only receive one incentive per piece of qualifying equipment.
 - e. If the project is in a leased building, the term of the lease must be at least five (5) years.
4. **Payment:** Once completed paperwork is submitted, incentive payments are usually made within 45 calendar days. Incomplete applications will either delay payments or be denied. The participating utilities reserve the right to refuse payment and participation if the customer or contractor violates program rules and procedures. All projects exceeding \$15,000 of incentives will be inspected prior to incentive payment.
5. **Inspection:** Program staff may conduct an inspection of the facility to survey installed projects.
6. **Publicity:** The participating utilities reserve the right to publicize your participation in this program, unless you specifically request otherwise.
7. **Program Discretion:** Incentives are available on a first-come, first-served basis. This incentive is subject to change or termination without notice at the discretion of the participating utilities.
8. **Logo Use:** Customers or allies may not use the participating utilities' name or logo in any marketing, advertising or promotional material without written permission.
9. **Disclaimers:** The participating utilities:
 - a. Do not endorse any particular manufacturer, product, labor or system design by offering these programs;
 - b. Will not be responsible for any tax liability imposed on the customer as a result of the payment of incentives;
 - c. Do not expressly or implicitly warrant the performance of installed equipment or contractor's quality of work (contact your contractor for detailed warranties);
 - d. Are not responsible for the proper disposal/recycling of any waste generated as a result of this project;
 - e. Are not liable for any damage caused by the installation of the equipment or for any damage caused by the malfunction of the installed equipment.

INCENTIVE LIMIT:

All incentives are reviewed on a per project basis. All projects with estimated incentives over \$15,000 are subject to individual review and pre-approval. Incentives cannot exceed 50 percent of the total project cost.

ELIGIBILITY:

These incentives are offered by the member utilities of Minnkota Power Cooperative, Inc. and the Northern Municipal Power Agency. For questions regarding eligibility, call your local utility listed on page 2.