



LIGHTING INCENTIVES FOR BUSINESS CUSTOMERS

The following information is provided as part of the PowerSavers conservation program to encourage non-residential customers to select and install energy efficient equipment for their facilities. This program is a joint offering from participating utilities of the Minnkota Power Cooperative (MPC) and the Northern Municipal Power Agency (NMPA).

Instructions for Use:

For complete instructions, please refer to the Terms and Conditions on page 6.

- Step 1: Determine Eligibility.** Equipment must be new and installed in a facility served by one of the participating municipals or cooperatives utilities listed on page 2.
- Step 2: Install New Equipment.** New equipment must be installed and old equipment removed. Product types eligible for incentives are listed on this form. If there is a question regarding eligibility, please consult with your local cooperative or municipal. If the potential incentive is greater than \$15,000, contact your local utility to get pre-approval. Maximum incentive of \$50,000 per member/customer per year.
- Step 3: Complete and sign the application.** Forms must be received within 60 days of installation. Incomplete applications will cause delays in payment.
- Step 4: Attach the following documentation:**
- Itemized invoices including costs for equipment installed and installation labor.
 - Specification sheets for lamps, ballasts and fixtures installed.
- Step 5: Mail completed paperwork to your utility, listed on page 2 of this form.**

PARTICIPATING COOPERATIVES AND MUNICIPALS

- City of Alvarado**
155 Marshall Street
P.O. Box 935
Alvarado, MN 56710
(218) 965-4911
- Baudette Municipal Utilities**
P.O. Box 548
Baudette, MN 56623
(218) 634-1850, (218) 634-9777 (fax)
- Fosston Municipal Utilities**
220 East 1st Street
Fosston, MN 56542
(218) 435-1737, (218) 435-1961 (fax)
- North Star Electric Cooperative**
441 State Hwy. 172 N.W.
P.O. Box 719
Baudette, MN 56623-0719
(218) 634-2202 or 1-888-634-2202
(218) 634-2203 (fax)
- Roseau Municipal Utilities**
1198 Center Street West
Roseau, MN 56751
(218) 463-2351, (218) 463-1231 (fax)
- Warren Municipal Utilities**
120 East Bridge Ave.
Warren, MN 56762
218-745-5343, 218-745-5344 (fax)
- Bagley Public Utilities**
P.O. Box M
Bagley, MN 56621
(218) 694-2300, (218) 694-6623 (fax)
- Beltrami Electric Cooperative**
4111 Technology Drive, P.O. Box 488
Bemidji, MN 56619-0488
(218) 444-2540 or 1-800-955-6083
(218) 444-3676 (fax)
- Hawley Public Utilities**
P.O. Box 69
Hawley, MN 56549
(218) 483-3331, (218) 483-3332 (fax)
- Roseau Electric Cooperative**
1107 Third Street N.E.
Roseau, MN 56751
(218) 463-1543 or 1-888-847-8840
(218) 463-3713 (fax)
- Thief River Falls Municipal Utilities**
P.O. Box 528
Thief River Falls, MN 56701
(218) 681-5816, (218) 681-8225 (fax)
utilities@citytrf.net
- Wild Rice Electric Cooperative**
P.O. Box 438
Mahnomon, MN 56557-0438
(218) 935-2517 or 1-800-244-5709
(218) 935-2519 (fax)



2019 BUSINESS LIGHTING APPLICATION

NEW CONSTRUCTION RETROFIT

Customer Information (Please Print)

Name of Business		Contact Phone	Contact Mobile	
Mailing Address		City	State	ZIP Code
Installation Address		City	State	ZIP Code
Email Address	Building Use – Please Check One <input type="checkbox"/> Office <input type="checkbox"/> Retail <input type="checkbox"/> Warehouse <input type="checkbox"/> Restaurant <input type="checkbox"/> Grocery/Supermarket <input type="checkbox"/> Manufacturing <input type="checkbox"/> Lodging School: <input type="checkbox"/> Elementary/Secondary Healthcare: <input type="checkbox"/> Clinic <input type="checkbox"/> College <input type="checkbox"/> Hospital <input type="checkbox"/> Other/Miscellaneous: _____			
Utility Account Number	Annual Hours of Operation: _____ / year Is this a 24-hour facility? <input type="checkbox"/> Yes <input type="checkbox"/> No			

How did you learn about the program?
 My Utility Utility Web site Newspaper Community Event Mail/Bill Insert Contractor Other: _____

Contractor Information

Name of Installing Contractor (if applicable)		Contact Phone	Contact Mobile	
Address		City	State	ZIP Code

LED Technologies

Rebates are available for both retrofits and new installations, unless otherwise noted. Incentives must not exceed 50% of the purchase price and must be used a minimum of 1,800 hours of operation in order to qualify for any lighting rebates.

Equipment	Specifications	Incentive Per Unit	Qty	Incentive
LED Screw-In Bulb	40-60W equivalent incandescent. ENERGY STAR® recommended.	50% of the purchase price up to \$2/bulb		
LED Screw-In Bulb	65W or greater equivalent incandescent. ENERGY STAR recommended.	50% of the purchase price up to \$4/bulb		
LED Lamp – 2 pin or 4 pin base – retrofit only	2 or 4 pin base LED lamp replacing compact fluorescent lamp. 4-pin base lamps must be DesignLights Consortium™ approved.	50% of the purchase price up to \$2/bulb		
LED Recessed Downlight	Complete fixture or replacement kit. ENERGY STAR recommended	50% of the purchase price up to \$4/fixture		
LED Fixture - High-Intensity Discharge (HID) or Equivalent Examples include: Fluorescent High Bay Fixtures, Mercury Vapor, High Pressure Sodium and Metal Halide	LED Fixture Wattage less than <40 Watts. Must be DesignLights Consortium™ approved. If used as an outside fixture it must have a photocell.	50% of the purchase price up to \$20/fixture		
	LED Fixture Wattage greater than 40 Watts. Must be DesignLights Consortium™ approved. If used as an outside fixture it must have a photocell.	50% of the purchase price up to \$40/fixture		

Page 3 Subtotal

LED Technologies

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Equipment	Specifications	Incentive Per Unit	Qty	Incentive
LED Linear Lamp – 4ft.	Must be DesignLights Consortium™ approved	50% of the purchase price up to \$2.50/lamp		
LED Linear Lamp – 8ft.		50% of the purchase price up to \$5.00/lamp		
LED Troffer and Strip	Less than 3,000 Lumens	Must be DesignLights Consortium™ approved 1X4, 2X2 and 2x4 – LED fixtures	\$4/fixture	
	3,001 – 5,799 lumens		\$6/fixture	
	5,800 lumens		\$9/fixture	
LED Exit Sign New Fixture ≤ 8W	Retrofits only – LED Exit Signs shall use 8W or less, including the battery charger when active. Must meet State Fire Marshal codes and be UL-rated.	\$6/fixture		
LED Automobile Traffic Signal	Retrofits only – Must replace conventional signals	\$12.50/lamp		
LED Pedestrian Signal	Retrofits only – Must replace conventional signals	\$11/signal		
Horizontal LED Case Lighting	Retrofits only – Must be DesignLights Consortium™ approved	\$5/linear foot of lamp		
LED Case Lighting	Retrofits only – Must be DesignLights Consortium™ approved	\$25/door		
Lighting Controls				
Standalone Sensors (wall-or ceiling-mounted, one sensor controls multiple fixtures)				
Incentives must not exceed 50% of the purchase price				
Occupancy Sensors	Retrofits only	\$20/sensor		
Daylighting Sensors (Interior)	Retrofits only	\$20/sensor		
Combo Sensors (Occupancy/daylight)	Retrofits only	\$25/sensor		
High-bay occupancy sensor	Retrofits only	\$10/controlled fixture		
Page 4 Subtotal				

Integrated Sensors (built into fixture, one sensor controls one fixture)

Incentives must not exceed 50% of the purchase price

Integrated Occupancy/Daylight Sensors	Retrofits only	\$6.50/fixture		
Other Control Technologies				
LED Case Lighting – Occupancy Sensor		\$10/door		
Networked Lighting Controls	Must be DesignLights Consortium™ approved. Custom application available upon request. Contact your local cooperative or municipal for possible incentives.			
				Page 5 Subtotal

Summary of Incentives			
Page 3 Subtotal	Page 4 Subtotal	Page 5 Subtotal	Total Incentive
\$	\$	\$	\$

Certifications and Signature

I hereby certify that: 1. The information contained in this application is accurate and complete; 2. All installation is complete and the unit(s) is operational prior to submitting application; 3. All rules of this incentive program have been followed; 4. I have read and understand the terms and conditions included with this document.

I agree to verification of equipment installation, which may include a site inspection by a program or utility representative. I understand that I am not allowed to receive more than one incentive from this program on any piece of equipment. I hereby agree to indemnify, hold harmless and release the utility from any actions or claims in regard to the installation, operation and disposal of equipment (and related materials) covered herein, including liability from any incidental or consequential damages.

Customer Signature	Print Name	Date Equipment Installed:
		Date Submitted:

Program Use Only

Date Received:	Post Inspected <input type="checkbox"/> Yes <input type="checkbox"/> No	Incentive Approved <input type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$	Date Approved:
Utility or Program Representative:			
Joint Program Tracking #			

Terms and Conditions

1. **Incentive Offer:** Projects must be implemented (completed) by **December 31, 2019**. An original signed application and invoices for materials and labor must be delivered to the participating utility at the address located on page 2 of this application **within 60 calendar days of installation (completion)**. Please keep a copy for your records.
2. **Proof of Purchase:** This application must have complete information and be submitted with an invoice itemizing the **new equipment purchased and the manufacturer (OEM) specification sheets**. The invoice must indicate date of purchase, size, type, make, model and total project cost.
3. **Compliance:**
 - a. All projects are expected to comply with federal, state and local codes.
 - b. All equipment must be new with new components per the program specifications. Used or rebuilt equipment is not eligible for incentives.
 - c. Equipment must meet specification requirements and be purchased and operating prior to submitting an incentive application.
 - d. Customers may only receive one incentive per piece of qualifying equipment.
 - e. If the project is in a leased building, the term of the lease must be at least five (5) years.
4. **Payment:** Once completed paperwork is submitted, incentive payments are usually made within 45 calendar days. Incomplete applications will either delay payments or be denied. The participating utilities reserve the right to refuse payment and participation if the customer or contractor violates program rules and procedures. All projects exceeding \$15,000 of incentives will be inspected prior to incentive payment.
5. **Inspection:** Program staff may conduct an inspection of the facility to survey installed projects.
6. **Publicity:** The participating utilities reserve the right to publicize your participation in this program, unless you specifically request otherwise.
7. **Program Discretion:** Incentives are available on a first-come, first-served basis. This incentive is subject to change or termination without notice at the discretion of the participating utilities.
8. **Logo Use:** Customers or allies may not use the participating utilities' name or logo in any marketing, advertising or promotional material without written permission.
9. **Disclaimers:** The participating utilities:
 - a. Do not endorse any particular manufacturer, product, labor or system design by offering these programs;
 - b. Will not be responsible for any tax liability imposed on the customer as a result of the payment of incentives;
 - c. Do not expressly or implicitly warrant the performance of installed equipment or contractor's quality of work (contact your contractor for detailed warranties);
 - d. Are not responsible for the proper disposal/recycling of any waste generated as a result of this project;
 - e. Are not liable for any damage caused by the installation of the equipment or for any damage caused by the malfunction of the installed equipment.

INCENTIVE LIMIT:

Maximum incentive of \$50,000 per member/customer per year. Total incentive not to exceed 50 percent of material plus external labor costs.

ELIGIBILITY:

These incentives are offered by the member utilities of Minnkota Power Cooperative, Inc. and the Northern Municipal Power Agency. For questions regarding eligibility, call your local utility listed on page 2.